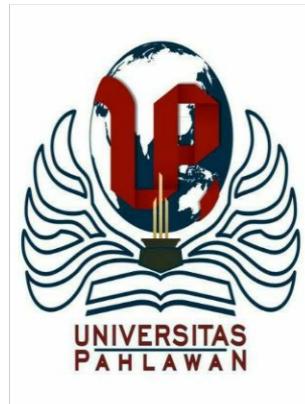


**AN ANALYSIS ON STUDENTS' READING COMPREHENSION OF  
PROCEDURE TEXT AT THE XI GRADE OF OFFICE  
ADMINISTRATION PROGRAMME OF SMK YPLP PGRI  
BANGKINANG**

**THESIS**

**Submitted as a Partial Fulfillment of the Requirements for Getting Sarjana  
Degree of Education in English Department**



**By :**

**LIA PUSPA RINI ALNUR  
NIM. 1588203005**

**ENGLISH STUDY PROGRAM  
FACULTY OF EDUCATION  
UNIVERSITY OF PAHLAWAN TUANKU TAMBUSAI  
BANGKINANG  
2017**

## **HALAMAN PERSETUJUAN PEMBIMBING**

**Skripsi yang Berjudul:**

### **AN ANALYSIS ON STUDENTS' READING COMPREHENSION OF PROCEDURE TEXT AT THE XI GRADE OF OFFICE ADMINISTRATION PROGRAMME OF SMK YPLP PGRI BANGKINANG**

**(Penelitian Deskriptif dengan Menggambarkan Pemahaman  
Membaca Siswa dalam Teks Prosedur di Kelas Dua Jurusan Administrasi  
Perkantoran SMK YPLP PGRI Bangkinang Tahun Ajaran 2016-2017)**

Disusun oleh:

**Nama : Lia Puspa Rini Alnur  
NIM : 12882030005  
Program Studi : S1 Pendidikan Bahasa Inggris**

**Bangkinang Kota, 20 Juli 2017**

Disetujui oleh:

**Pembimbing I**



**Dr. Masrul M. Pd**

**Pembimbing II**



**Lusi Marleni, M. Pd**

Mengetahui,

**Dekan Fakultas Ilmu Pendidikan**



**Prof. Dr. H. Amir Luthfi**

**Program Studi**

**Pendidikan Bahasa Inggris**



**Lusi Marleni, M. Pd**

## HALAMAN PENGESAHAN PENGUJI

**Dinyatakan lulus setelah dipertahankan di depan tim pengujiskripsi  
Program Studi Pendidikan Bahasa Inggris Fakultas Ilmu Pendidikan  
Universitas Pahlawan Tuanku Tambusai**

**Judul :** An Analysis On Students' Reading Comprehension Of Procedure Text At The Xi Grade Of Office Administration Programme Of SMK YPLP PGRI Bangkinang

**Nama** : Lia Puspa Rini Alnur  
**NIM** : 1588203005  
**Program Studi** : Pendidikan Bahasa Inggris  
**Tanggal Pengesahaan** : 20 Juli 2017

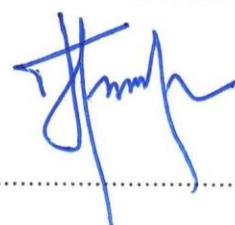
Tim Penguji

Nama

Tanda Tangan



1. Ketua                   **Dr. Masrul, M.Pd**                   (.....)



2. Sekretaris              **Lusi Marleni, M.Pd**              (.....)



3. Anggota 1              **Joni, M.Pd**                   (.....)



4. Anggota 2              **Wida Rianti, M.Pd**              (.....)

## **PERNYATAAN**

Dengan ini saya menyatakan bahwa skripsi yang berjudul “**An Analysis On Students’ Reading Comprehension Of Procedure Text At The XI Grade Of Office Administration Programme Of SMK YPLP PGRI Bangkinang**” ini dan seluruh isinya adalah benar-benar karya saya sendiri, dan saya tidak melakukan penciplakan atau pengutipan dengan cara-cara yang tidak sesuai dengan etika ilmu yang berlaku dalam masyarakat keilmuan. Atas pernyataan tersebut, saya siap menanggung resiko yang dijatuhkan kepada saya apabila dikemudian hari ditemukan adanya pelanggaran terhadap etika keilmuan dalam karya ini, atau ada klaim dari pihak lain terhadap karya saya.

Bangkinang, Juli 2017  
Yang membuat pernyataan,



**Lia Puspa Rini Alnur**  
**NIM. 1588203005**

## PREFACE

Assalamualaikum wr.wb

First at all, praise thanks to Allah SWT which for helping me and give me chance to finish this thesis which is above. Writing of thesis represent one of requirements for getting sarjana degree of education in University of Pahlawan Tuanku Tambusai.

In writing of this thesis, the researcher getting many aid in the form of guidance from many party. Especially for that, the researcher say thanks to the lecturer that always helping me and give much knowledge about reading comprehension of procedure text.

I realize this thesis is not perfect. But, critics and suggestion is needed here to make this thesis be better.

Finally, hopefully this thesis can be useful for the readers especially to me alone to expand knowledge.

Bangkinang Kota, July 2017

The Writer

**Lia Puspa Rini Alnur**

## **ABSTRACT**

**Lia Puspa Rini Alnur, (2017) :An Analysis on Students' Reading Comprehension of Procedure Text at the Second Grade of office administration Programme SMK YPLP PGRI Bangkinang**

The objective of the research is to describe the students' reading comprehension of procedure text. This research was conducted at SMK YPLP PGRI Bangkinang academic year 2016 – 2017. The subjects of this research consisted of 20 students of the second grade of office administration programme. The method of this research is descriptive research. The researcher used two instruments in this research, those were test and questionnaire. The test is used to know the students' reading comprehension of procedure text. Meanwhile, the questionnaire is used to get specific informations by the students' response dealing with the students' reading comprehension of procedure text. Based on the data analysis of the research showed that the average of the students' achievement at the second grade of office administration programme of SMK YPLP PGRI Bangkinang in reading comprehension of procedure text is 91. Furthermore, the students' reading comprehension of procedure text at the second grade of office administration programme of SMK YPLP PGRI Bangkinang showed that 19 or 94% students could understand and comprehend the procedure text. Meanwhile, 1 or 6% students could not understand of procedure text. It is concluded that the students' reading comprehension of procedure text is categorized into Excellent.

**Keywords:** Students, Reading, and Comprehension

## **ABSTRAK**

**Lia Puspa Rini Alnur, (2017) : Analisis Pemahaman Membaca Siswa pada Teks Prosedur di Kelas 2 jurusan Administrasi Perkantoran SMK YPLP PGRI Bangkinang**

Tujuan dari penelitian ini adalah untuk mendeskripsikan bagaimana pemahaman membaca siswa pada teks prosedur. Penelitian ini dilakukan di SMK YPLP PGRI Bangkinang pada tahun pelajaran 2016 - 2017. Subjek penelitian ini berjumlah 20 siswa kelas 2 Adm. Perkantoran. Metode penelitian ini adalah penelitian deskriptif. Peneliti menggunakan dua instrumen dalam penelitian ini, yaitu tes dan kuesioner. Tes digunakan untuk mengetahui bagaimana pemahaman membaca siswa pada teks prosedur. Sementara itu, kuesioner digunakan untuk mendapatkan informasi spesifik dari tanggapan siswa yang berhubungan dengan pemahaman bacaan siswa pada teks prosedur. Berdasarkan analisis data dalam hasil penelitian menunjukkan bahwa rata-rata prestasi belajar siswa kelas 2 Adm. Perkantoran SMK YPLP PGRI Bangkinang dalam membaca pemahaman teks prosedur adalah 91. Selanjutnya, pemahaman bacaan siswa pada teks prosedur di kelas 2 Adm. Perkantoran SMK YPLP PGRI Bangkinang menunjukkan bahwa 19 atau 94% siswa dapat mengerti dan memahami teks prosedur. Sementara itu, 1 atau 6% siswa tidak dapat mengerti dan memahami teks prosedur. Kesimpulan nya bahwa pemahaman siswa tentang teks prosedur dikategorikan dalam level yang sangat baik.

**Keywords:** Siswa, Membaca, dan Pemahaman

## **ACKNOWLEDGEMENT SHEET**

Praise and great gratitude submitted to Almighty God, Allah SWT who always gives her gracious mercy and tremendous blessing that has helped the writer finishing this thesis entitled: An Analysis on Students' Reading Comprehension of Procedure Text at the Second Grade of office Administration Programme of SMK YPLP PGRI Bangkinang. Shalawat and salam are always to prophet Muhammad SAW. The writer would like to thank to all of those who have given the contribution so that this script can be finished. The writer would like to deliver this thank to:

1. Prof. Dr. H. Amir Luthfi as The Dean of Faculty of Education University of Pahlawan Tuanku Tambusai
2. Lusi Marleni, M. Pd as The Head of English Study Program and as my second advisor for the correction, criticism, and suggestions he has rendered to me in the completing of this thesis.
3. Dr. Masrul, M. Pd as the first advisor, which has given to guide and give excellent suggestions to me in preparing this thesis.
4. All lecturers in University of Pahlawan that the writer cannot mention all the names. Thanks for your time, knowledge, advice and

motivation that you have given to the writer since study in this great campus.

5. Drs. Jalius as the Headmaster of SMK YPLP Bangkinang who has allowed and helped the writer conducted this research at SMK YPLP PGRI Bangkinang. Thanks for your cooperation and contribution.
6. Yanti Komala Dewi S. Pd as the English teacher in the second grade at SMK YPLP PGRI Bangkinang who has given me time to do the research. Furthermore, all the students of XI grade of office administration for the cooperation, time, and warm welcome, so I can conduct my research well.
7. My greatest sincere appreciation is for my parents, alm. Syafrinas Alnur and My beloved mother Tuti. Thank you for all the support, prayer, love, and patience, that are everything for me. Thank you to my beloved husband Amrizal and my beloved daughters Nashwa and Syakira and all of my family thanks for support and advice.
8. My friends in SMK YPLP Bangkinang, especially for staff administration members, thank you for your support and who has given me permission and time during the research.

9. My classmate Fatma Asriani, Khaliza Fauzana, Sutri Anjeltri, Widya Hasanah, and Zaki Irpan. Thanks for being such a great companion and the writer's history during study in University of Pahlawan.

10. My Beloved Friends Dilla, Dita , Morie, Teteh, Mrs. Linda and Bang Arul, Bang Fadil and Bang Yadbie. Thanks for your support.

Last, but far from least, his very sincere thanks to who are not mentioned here, without their patience, guidance, support and cooperation this thesis could have never been written. Finally, the writer surrenders everything to Allah SWT and the writer hope it will be a useful thing for the writer himself and for all to improve educational quality.

Bangkinang Kota, 15 July 2017

The Writer

**Lia Puspa Rini Alnur**

## LIST OF CONTENTS

<b>ADVISOR APPROVAL</b>	
<b>PREFACE .....</b>	<b>i</b>
<b>ABSTRACT .....</b>	<b>ii</b>
<b>ABSTRAK .....</b>	<b>iii</b>
<b>ACKNOWLEDGEMENT SHEET .....</b>	<b>iv</b>
<b>LIST OF CONTENTS .....</b>	<b>vii</b>
<b>LIST OF TABLES .....</b>	<b>ix</b>
<b>LIST OF PICTURES .....</b>	<b>x</b>
<b>LIST OF APPENDIXES.....</b>	<b>xi</b>
<b>CHAPTER 1 INTRODUCTION .....</b>	<b>1</b>
A.    Background of the Problem .....	1
B.    Identification of Problem .....	5
C.    Limitation of the Problem .....	5
D.    Research Questionnaire.....	5
E.    The Purpose of the Research.....	5
F.    Significant of the Research .....	6
G.    Definition of Keywords.....	6
<b>CHAPTER II REVIEW OF THE RELATED LITERATURES .....</b>	<b>8</b>
A.    Review of Related Literature .....	8
1. Reading.....	8
a. The Concept of Reading.....	8
b. The Purpose of Reading.....	11
c. The Nature of Reading Comprehension.....	12
d. Assesing Reading Comprehension of Procedure Text.....	15
e. Procedure Text .....	17
B.    Review of Related Finding.....	20
C.    Theoretical Framework .....	21
<b>CHAPTER III METHODOLOGY OF THE RESEARCH .....</b>	<b>22</b>
A.    Time and Location of The Research .....	22
B.    The Population and Sample of the Research.....	23
1. Population .....	23
2. Sample.....	23
C.    Method of the Research .....	24
D.    Instruments of the Research.....	25
1. Test.....	25

2. Questionnaire .....	25
E. Technique of Collecting Data .....	26
1. Test.....	26
2. Questionnaire .....	26
F. Technique of Analyzing Data.....	26
<b>CHAPTER IV RESEARCH FINDING AND DISCUSSION .....</b>	<b>28</b>
A. The Description of Data .....	28
B. The Data Analysis .....	29
1. The Students' Reading Comprehension of Procedure Text.....	29
2. The Students' Reading comprehension of procedure text test in each indicator .....	29
3. The Result of Questionnaire .....	36
C. Discussion .....	41
<b>CHAPTER V CONCLUSION AND SUGGESTION .....</b>	<b>43</b>
A. The Conclusion .....	43
B. The Suggestion .....	44
1. Suggestion for the Students .....	44
2. Suggestion for the Teacher .....	44
3. Suggestion for the Further Researcher .....	44
<b>BIBLIOGRAPHY .....</b>	<b>45</b>

## LIST OF TABLES

Table 3.1 Time Allocation of the Research .....	22
Table 3.2 The Number of the Second Grade of office administration programme SMK YPLP PGRI Bangkinang .....	23
Table 3.3 Blue Print of the Test of Reading comprehension of Procedure Text ....	25
Table 3.4 The Classification of the Students' Score .....	27
Table 4.1 The Recapitulation of Mean score of total frequence Rang ability in answer Procedure Text test .....	35
Table 4.2 The Percentage of the Students' score in answering Question of Procedure text in Test .....	36

## **LIST OF PICTURES**

Picture 4.1 The Percentage of the Students' Reading Comprehension of Procedure Text in Finding general information of Test .....	30
Picture 4.2 The Percentage of the Students' Reading Comprehension of Procedure Text in Identifying the material of Test .....	31
Picture 4.3 The Percentage of the Students' Reading Comprehension of Procedure Text in Finding Supporting Details of Test.....	32
Picture 4.4 The Percentage of the Students' Reading Comprehension of Procedure Text in Reference of Text.....	33
Picture 4.5 The Percentage of the Students' Reading Comprehension of Procedure Text in Word Meaning of Test.....	34
Picture 4.6 The Students' Response in Finding General Information.. ..	37
Picture 4.7 The Students' Response Identifying The Material .....	38
Picture 4.8 The Students' Response in Finding Supporting Details .....	39
Picture 4.9 The Students' Opinion in Making Reference .....	40
Picture 4.10 The Students' Understand The Word Meaning .....	40

## **LIST OF APPENDIXES**

Appendix 1 : Test .....	47
Appendix 2 : Questionnaire .....	54
Appendix 3 : Key Answer of Test .....	56
Appendix 4 : The Students' Score of Test in each indicator of Procedure Text (Data) Test .....	57